



JPOIG Overview

Misuse of Parish Time & Property #2024-0006

July 2, 2025

Why We Did This Investigation

The Jefferson Parish Office of Inspector General (JPOIG) initiated an investigation after receiving an anonymous complaint alleging misconduct by a Building Maintenance Supervisor (“SUBJECT”) employed by the Jefferson Parish Parks and Recreation Department (JPRD). Subsequently, the JPOIG investigated the allegations that the SUBJECT misused Parish time, resources, and personnel in violation of Parish policies and state law.

What We Recommend

- The JPRD Director should take appropriate employment action regarding the SUBJECT, and JPRD should design and implement procedures to document when and for how long employees are on a lunch break.
- The Administration should adopt a Parish-wide policy to track all Parish fleet vehicles, as first recommended on 04/07/2020 in JPOIG 2018-0007, *Jefferson Parish’s Vehicle Tracking and Management System*.
- The Administration should implement ethics training specifically covering the use of Parish Contracts for personal purchases and use of Parish vehicles for all Parish employees.

What We Found

The JPOIG’s investigation revealed the following:

- ❖ SUBJECT was returning home or taking breaks on Parish time, that is without clocking out, and/or SUBJECT was not reporting breaks as required by Personnel Rules of the Classified Service and the Parish Administrative Management Policies.
- ❖ SUBJECT directed the use of a Parish vehicle for personal reasons, such as delivering appliances and furniture to his house on Parish time.
- ❖ SUBJECT may have directed subordinate employee to assist SUBJECT with personal work while both were on Parish time.

JPRD is a department within Jefferson Parish government, and JPRD employees are Jefferson Parish (“Parish”) employees. JPRD is responsible for a wide variety of recreational activities for adults, teens, and children, and operates thirteen playgrounds on the Eastbank of the Parish and seventeen playgrounds on the Westbank of the Parish. JPRD is supervised by a director who is appointed by the Parish President.

The SUBJECT was alleged to have engaged in similar conduct according to information received by the JPOIG in February of 2022, and management was made aware. There is a reasonable basis for concern that recently observed behaviors are part of an on-going pattern of taking breaks and leaving work while on Parish time without accountability. Administrative Management Policies prohibit the use of Parish vehicles for private purposes other than transportation to and from work. The SUBJECT used the Parish vehicle for private purposes during the workday on Parish time.

The Parish Administration responded that the employee admitted to the allegations and that the Director of Recreation will take action as permitted by the Personnel Rules, as recommended to the Director by the JPOIG. The Parish Administration also stated the Director will review policies regarding all breaks in an effort to align the utilization of the Parish time-keeping system (Kronos) with the realities of workplace conditions and environment particular to the Department. Finally, the Director will reinforce policies relative to vehicle usage, but the Administration did not commit to utilizing or clarify use of GEOTAB for these vehicles.

The JPOIG referred this matter to external enforcement agencies for consideration and action.

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