

**Jefferson Parish Office of Inspector General**



# **Inspector General Report**

**September 2023**

**Kim Raines Chatelain, Inspector General**

**INSPECTOR GENERAL REPORT  
TO THE ETHICS AND COMPLIANCE COMMISSION  
Wednesday, September 20, 2023**

**I. JPOIG Operations**

**A. Budget**

1. Discussion of proposed (AMENDED) IG budget for 2024. *See attached.*

**B. Compliance**

1. Published Annual Work Plan by September 1, 2023 per JPCO 2-155.10.
2. Amendments to JPCO 2-155.10, Inspector General ordinance. UPDATE: Ongoing discussions with Council and Administration.
3. Completed staff evaluation for Brian Smith per JPOIG policy.

**C. Procurement**

None.

**D. Recruitment and retention**

1. Retained full-time agent, Alaa (“Al”) Abuali, who is a graduate of Loyola University with a Bachelor of Criminal Justice/Criminology. He has a demonstrated history of serving his community, including being an active participant in civic organizations and volunteer for the Children’s Hospital New Orleans Toy Drive. He most recently worked as an Inspector for Code Compliance & Enforcement.
2. Retained intern-agent, Maddie Speicher, a senior at Tulane University, A.B. Freeman School of Business pursuing a Bachelor of Science in Business Management with a minor in Urban Studies. She has a demonstrated history of community service and interest in local government. She is also a member of the Tulane University DI Beach Volleyball team.



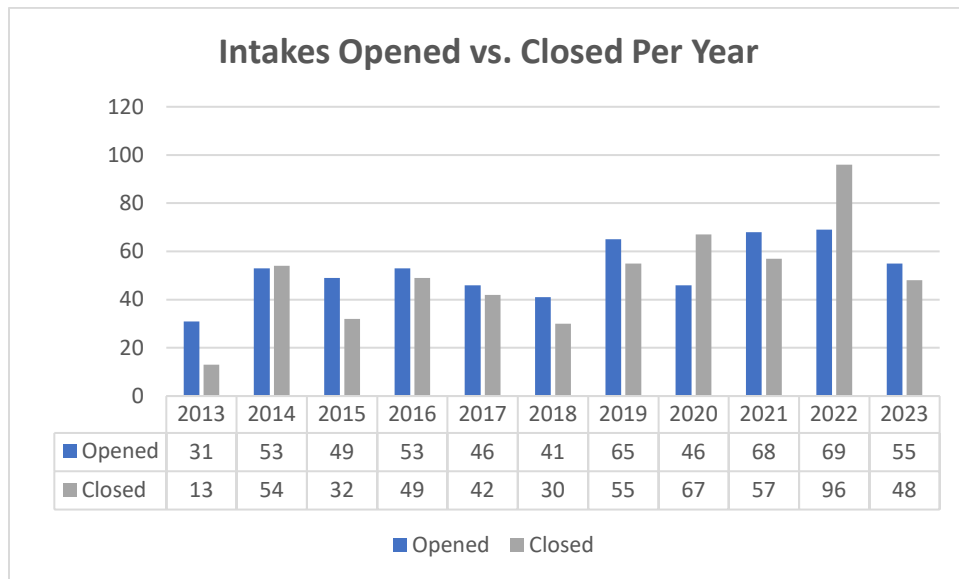
E. Professional Development

1. Staff will be attending the Association of Inspectors General training conference in New York City October 4<sup>th</sup> through 6<sup>th</sup>, earning credits related to auditing, investigating, and evaluating for fraud, waste, abuse to maintain respective certifications as Inspectors General.
2. Deputy Inspector General Erica Smith will be presenting twice: (1) IPPF Update (Red Book Auditing Standards Update), and (2) Office of Inspector General Performance metrics, a panel discussion.

II. JPOIG Reports

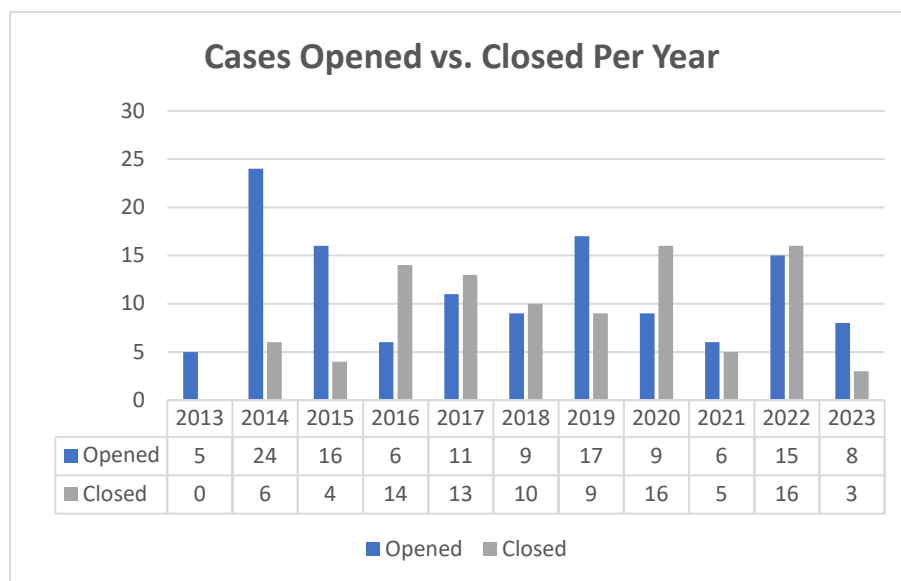
JPOIG	Type	Description	Draf(s)	Final
#2017-0027	Audit	Security Services Follow-up	06/07/2023	07/24/2023 <sup>1</sup>
#2022-0038	Investigation	Investigation	05/15/2023	08/01/2023

III. Milestones



<sup>1</sup> “Black out” indicates that publication of reports is delayed to comply with JPCO 2-155.10(9)(f).

7/17/2023-9/17/2023			
Intakes Opened		Intakes Closed	
2023-000000039	7/17/2023	2021-000000041	8/16/2023
2023-000000040	7/20/2023	2022-000000063	9/17/2023
2023-000000041	7/22/2023	2023-000000035	8/16/2023
2023-000000042	7/31/2023	2023-000000037	9/17/2023
2023-000000043	7/26/2023	2023-000000038	8/16/2023
2023-000000044	7/25/2023	2023-000000039	9/15/2023
2023-000000045	7/31/2023	2023-000000042	9/6/2023
2023-000000046	8/2/2023	2023-000000044	9/17/2023
2023-000000047	8/2/2023	2023-000000045	9/15/2023
2023-000000048	8/11/2023	2023-000000046	9/15/2023
2023-000000049	8/16/2023	2023-000000047	9/15/2023
2023-000000050	8/16/2023	2023-000000049	9/17/2023
2023-000000052	8/17/2023	2023-000000052	9/7/2023
2023-000000053	8/24/2023	2023-000000053	9/15/2023
2023-000000054	8/29/2023	2023-000000055	9/17/2023
2023-000000055	9/13/2023	2023-000000056	9/17/2023
2023-000000056	9/11/2023		
Cases Opened		Cases Closed	
2023-000000006	9/5/2023	2022-000000028	9/17/2023
2023-000000007	9/7/2023		
2023-000000008	9/17/2023		



#### IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2023-0002	Security Services Contract (JPOIG #2017-0027) <sup>2</sup>						
<i>Audits</i>							
2022-0024	Live Oak VFC						
2022-2029	Marrero Harvey VFC						
2023-0006	East Bank Consolidated Fire (Payroll-Sick Leave)						

#### V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2022-0020	Personnel: Classified Service						

#### VI. Investigations

Investigations (As of 9/17/2023)	
Open Intakes:	27
Open Cases:	22

#### VII. Implementation of Recommendations

Going forward, we will be deploying a Findings Tracker. Deploying as a Findings Tracker is our best option for capturing important historical data, while focusing on resolution of Findings going forward.

#### VIII. Public outreach and engagement

Westbank Civic Coalition. At the invitation of the Westbank Civic Coalition, Inspector General Kim Chatelain was accompanied by Deputies Inspectors General Jeffrey Adolph and Erica Smith for an informational presentation about the work of the JPOIG on 7/24/2023.




<sup>2</sup> Black out” indicates that release of reports for comments is delayed to comply with JPCO 2-155.10(9)(f).

River Region Republican Women's Club. At the invitation of the River Region Republican Women's Club, Inspector General Kim Chatelain was accompanied by Deputies Inspectors General Jeffrey Adolph and Erica Smith for an informational presentation about the work of the JPOIG on 09/05/2023.

Terrytown Westbank Civic Association. We are invited to give an informational presentation on 11/01/2023.

#### Social Media

The status for social media is presented below for the period 5/15/2023-9/20/2023.

Social Media Platform	Engagement (since 5/15/2023)
<b>Facebook</b> 613 Total Followers 	<ul style="list-style-type: none"><li>• Gained 4 Followers</li><li>• 0 Posts/Re-Posts</li><li>• Reached a total of 125 viewers across app posts</li><li>• Page Visits: 460 posts</li></ul>
<b>Twitter</b> 115 Total Followers 	<ul style="list-style-type: none"><li>• Gained 1 Follower</li><li>• 0 Tweets</li><li>• 12 Tweet Impressions</li><li>• 0 Profile Visits</li></ul>
<b>Linked-In</b> 258 Total Followers 	<ul style="list-style-type: none"><li>• Gained 1 Followers</li><li>• 0 Posts/Reposts</li><li>• 63 Post Impressions</li></ul>



2024 PROPOSED BUDGET- Department 3560 - Ethics & Compliance Commission							
Class	Account#	Account Desc	2023 Amended Budget	2023 Expenditures thru 6/30/2023	% Used	2024 Proposed Budget	2024 Proposed Budget
71 - PerSer/Oth	7022	CONTRACT PERSONNEL					
72 - Supplies	7210	OFFICE SUPPLIES					
72 - Supplies	7211	POSTAGE	200.00	0.00		200.00	200.00
72 - Supplies	7212	DUES & SUBSCRIPTIONS					
72 - Supplies	7214.1	PC SOFTWARE					
73 - Prof/Tech	7321	ATTORNEYS FEES	50,000.00	0.00	0%	30,000.00	30,000.00
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	5,000.00	4,793.07	96%	5,000.00	5,000.00
74 - Serv/Prop	7442	BUILDINGS					
75 - Other Serv	7512.4	CENTRAL TELEPHONE SERVICE					
76 - Gen'l Exp	7694	CONTINGENCIES	5,000.00	0.00	0%	5,000.00	5,000.00
77 - Cap Outlay	7744	FURNITURE AND FIXTURES					
77 - Cap Outlay	7746	COMPUTER EQUIPMENT					
<b>TOTAL Ethics and Compliance Commission</b>			<b>60,200.00</b>	<b>4,793.07</b>	<b>8%</b>	<b>40,200.00</b>	<b>40,200.00</b>
2024 PROPOSED BUDGET- Department 3562 - Office of Inspector General							
Class	Account#	Account Desc	2023 Amended Budget	2023 Expenditures thru 6/30/2023	% Used	2024 Proposed Budget wi old positions	2024 Proposed Budget wi new positions
69 - PerSer/Bf	7011	ADMINISTRATIVE SALARIES	924,730.00	395,365.00	42%	1,005,974.00	1,031,825.34
69 - PerSer/Bf	7011.3	ADMINISTRATIVE COMP			0%	0.00	0.00
69 - PerSer/Bf	7031	ACC LEAVE			117%	0.00	0.00
69 - PerSer/Bf	7033	EXPENSE ALLOWANCES	43,950.00	22,354.00	50%	46,515.00	46,515.00
70 - PerSer/Bf	7110.1	MEDICARE	13,435.00	5,874.00	48%	14,615.00	14,989.52
70 - PerSer/Bf	7110.2	FICA		0.00		0.00	2,031.12
70 - PerSer/Bf	7121.1	J P EMPLOYEES' RETIRE SYS	1,761.00	795.00	49%	2,117.00	2,171.00
70 - PerSer/Bf	7122.1	PAROCHIAL EMPLOYEES' RET	96,673.00	40,957.00	39%	105,290.00	104,495.30
70 - PerSer/Bf	7131.1	HEALTH-CURRENT EMPLOYEES	66,680.00	23,558.00	54%	68,788.00	77,386.68
70 - PerSer/Bf	7132.1	LIFE-CURRENT EMPLOYEES	1,323.00	605.00	44%	1,353.00	1,522.44
70 - PerSer/Bf	7133	PENSION FACTOR	2,098.00	888.00	42%	2,285.00	2,268.24
70 - PerSer/Bf	7136	EMPLOYEE BENEFITS	195.00	114.00	36%	234.00	234.00
70 - PerSer/Bf	7140	UNEMPLOYMENT INSURANCE	463.00	209.00	50%	504.00	517.14
70 - PerSer/Bf	7150	WORKMEN'S COMPENSATION		0.00		0.00	0.00
70 - PerSer/Bf	7161	TENURE PAYMENTS	180.00	0.00		0.00	1,475.00
71 - PerSer/Oth	7022	CONTRACT PERSONNEL		0.00		0.00	0.00
71 - PerSer/Oth	7134	POST EMPLOYEE BENEFITS	11,397.00	0.00	100%	0.00	0.00
71 - PerSer/Oth	7163.1	PHYSICALS	150.00	60.00		150.00	150.00
71 - PerSer/Oth	7163.2	DRUG TESTS	150.00	44.00		150.00	150.00
72 - Supplies	7210	OFFICE SUPPLIES	5,482.00	781.00	7%	5,000.00	5,000.00
72 - Supplies	7211	POSTAGE	500.00	90.00	48%	500.00	500.00
72 - Supplies	7212	DUES & SUBSCRIPTIONS	20,000.00	9,944.00	47%	20,000.00	20,000.00
72 - Supplies	7214.1	PC SOFTWARE	5,000.00	0.00	61%	5,000.00	5,000.00
72 - Supplies	7214.2	ACCESSORIES		0.00		0.00	0.00
73 - Prof/Tech	7311	INDIRECT COSTS	17,132.00	8,566.00	50%	15,173.00	15,173.00
73 - Prof/Tech	7312.1	ASSESSOR'S OFFICE	782.00	427.00	50%	819.00	819.00
73 - Prof/Tech	7312.2	SHERIFF'S OFFICE	776.00	423.00	55%	812.00	812.00
74 - Prof/Tech	7321	ATTORNEYS FEES	15,000.00	5,073.00		40,000.00	70,000.00
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	95,407.00	60,744.00	49%	65,000.00	65,000.00
73 - Prof/Tech	7332.1	COMPUTER SERVICE	9,498.00	5,181.00	55%	12,428.00	12,428.00
73 - Prof/Tech	7339	SECURITY DIVISION		0.00		0.00	0.00
74 - Serv/Prop	7431.1	BUILDINGS & STRUCTURE	2,000.00	0.00	89%	2,000.00	2,000.00
74 - Serv/Prop	7442	BUILDINGS	100,000.00	49,344.00	58%	100,000.00	100,000.00
74 - Serv/Prop	7445	OFFICE EQUIPMENT RENTAL	5,000.00	2,025.00	45%	5,000.00	5,000.00
75 - Other Serv	7512.4	CENTRAL TELEPHONE SERVICE	659.00	379.00	61%	642.00	642.00
75 - Other Serv	7513	DATA LINES	1,000.00	481.00		1,000.00	1,000.00
75 - Other Serv	7517	INTERNET ACCESS SERVICE		0.00		0.00	0.00
75 - Other Serv	7531	INSURANCE		0.00		0.00	0.00
75 - Other Serv	7532	INSURANCE POLICIES	13,000.00	6,269.00	56%	14,000.00	14,000.00
75 - Other Serv	7540	ADVERTISING	1,000.00	0.00	58%	1,000.00	1,000.00
75 - Other Serv	7551	CENTRAL PRINTING CHARGE	500.00	0.00	14%	500.00	500.00
75 - Other Serv	7562.1	AUTOMOBILE EXPENSES		0.00		0.00	0.00
75 - Other Serv	7562.3	TRAINING AND TRAVEL COSTS	20,000.00	3,184.00	3%	20,000.00	20,000.00
75 - Gen'l Exp	7693	ELECTION EXPENSES		0.00		0.00	0.00
76 - Gen'l Exp	7699.9	OTHER MISCELLANEOUS EXP	5,000.00	0.00		5,000.00	5,000.00

77 - Cap Outlay	7743	OFFICE EQUIPMENT	2,000.00	0.00		2,000.00	2,000.00
77 - Cap Outlay	7744	FURNITURE & FIXTURES	2,500.00	0.00		2,500.00	2,500.00
77 - Cap Outlay	7746	COMPUTER EQUIPMENT	8,000.00	0.00	14%	8,000.00	8,000.00
77 - Cap Outlay	7748	VIDEO & AUDIO EQUIPMENT	2,000.00	0.00		2,000.00	2,000.00
<b>TOTAL Office of Inspector General</b>			<b>1,495,421.00</b>	<b>643,734.00</b>	<b>45%</b>	<b>1,576,349.00</b>	<b>1,644,104.78</b>
<b>BUDGET HIGHLIGHTS:</b>							
The Inspector General Office was established by Ordinance No. 23989 in 2014.							
The revenue source is property taxes currently levied at .50 mills which is projected to generate approximately \$1,585,338 for 2024							
NOTE: Green highlight identifies costs which passed along to Parish departments proportionately.							
<b>2024 Projected Beginning Fund Balance</b>						1,465,833.00	1,465,833.00
<b>2024 Projected Revenue</b>						1,585,338.00	1,585,338.00
2024 Projected Ethics & Compliance Commission expenditures						40,200.00	40,200.00
2024 Projected Office of Inspector General expenditures						1,576,349.00	1,644,104.78
<b>2024 Projected Ending Fund Balance</b>						1,434,622.00	1,366,866.22



## **REPORT FRAUD, WASTE, OR ABUSE**

### **BY INTERNET:**

Visit our website at [www.jpoig.net](http://www.jpoig.net), click  
"Report Waste, Fraud or Abuse"

### **BY PHONE:**

Call our tip line at (504) 736-8962

### **BY MAIL:**

990 N. Corporate Drive, Suite 300  
Jefferson, LA 70123

### **IN PERSON:**

Contact us at (504) 736-8962 to schedule an appointment

## **JPOIG SOCIAL MEDIA**

## **JPOIG Social Media**



[Twitter.com/JPOIG](https://twitter.com/JPOIG)



Channel: Jefferson  
Parish Office of  
Inspector General



[Facebook.com/JPOIG](https://facebook.com/JPOIG)



[LinkedIn.com/Company/JPOIG](https://LinkedIn.com/Company/JPOIG)



**990 N. Corporate Drive Suite 300**

**Jefferson, LA 70123**

**Phone (504) 736-8962**