



**Jefferson Parish Office of Inspector General**



# **Inspector General Report**

**November 2023**

**Kim Raines Chatelain, Inspector General**

**INSPECTOR GENERAL REPORT  
TO THE ETHICS AND COMPLIANCE COMMISSION  
Wednesday, November 15, 2023**

**I. JPOIG Operations**

- A. Inspector General Presentation of Service Awards
- B. Budget
  - 1. Budget to actual report through 3<sup>rd</sup> \Quarter. *See attached.*
- C. Compliance
  - 1. Completed staff evaluation for Jeffrey Adolph per JPOIG policy.
- D. Procurement
  - None.
- E. Recruitment and retention
  - No update.

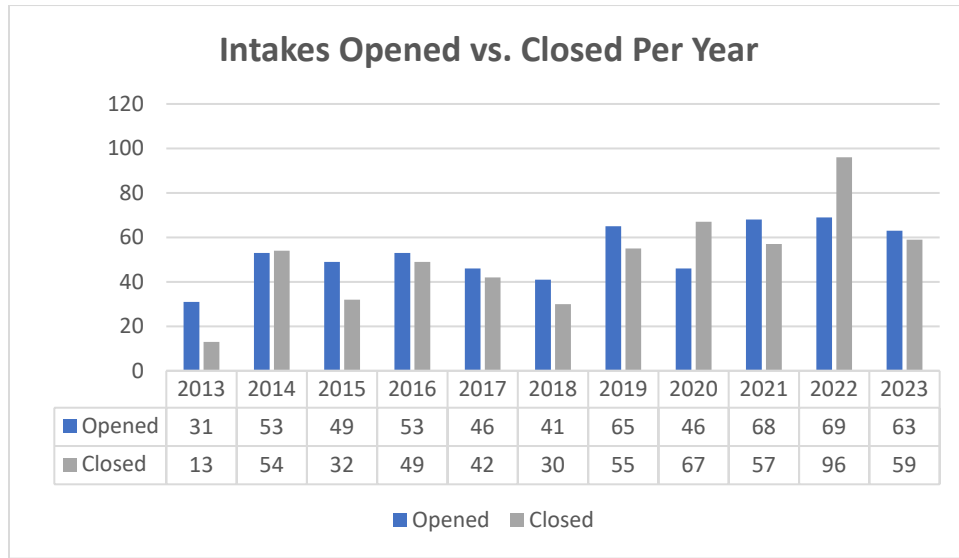


- F. Professional Development
  - 1. Staff attended the Association of Inspectors General training conference in New York City October 4<sup>th</sup> through 6<sup>th</sup>, earning credits related to auditing, investigating, and evaluating for fraud, waste, abuse to maintain respective certifications as Inspectors General.
  - 2. Deputy Inspector General Erica Smith presented twice: (1) IPPF Update (Red Book Auditing Standards Update), and (2) Office of Inspector General Performance metrics, a panel discussion.

## II. JPOIG Reports

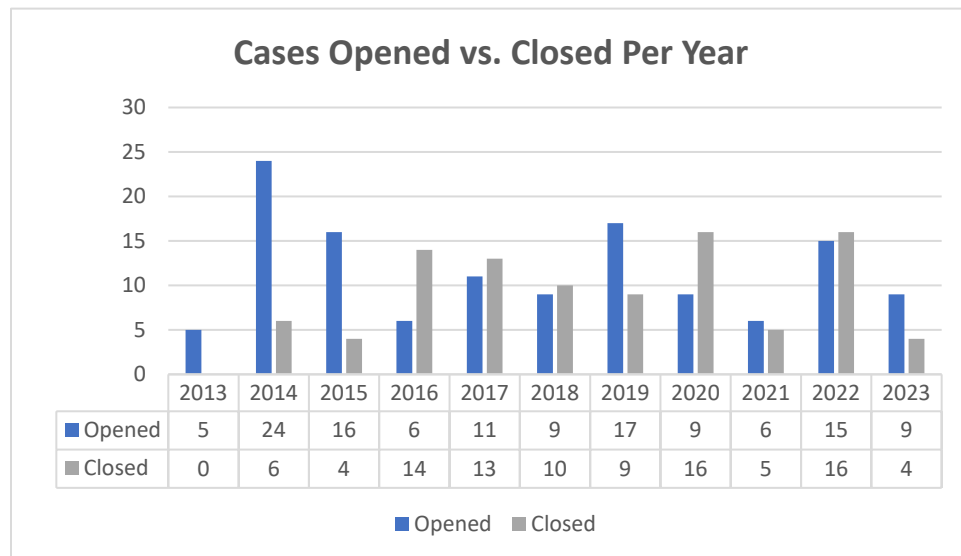
JPOIG	Type	Description	Draf(s)	Published
#2017-0027	Audit	Security Services Follow-up	06/07/2023	10/25/2023 <sup>1</sup>
#2022-0038	Investigation	Investigation	05/15/2023	10/25/2023
#2023-0001	Lessons Learned	Volunteer Fire Company	N/A	11/8/2023

## III. Milestones



<sup>1</sup> “Black out” indicates that publication of reports is delayed to comply with JPCO 2-155.10(9)(f). These reports were finalized

9/18/2023-11/12/2023			
Intakes Opened		Intakes Closed	
2023-000000051	9/18/2023	2021-000000036	8/16/2021
2023-000000058	9/18/2023	2022-000000010	2/8/2022
2023-000000059	9/22/2023	2022-000000014	3/9/2022
2023-000000060	10/13/2023	2022-000000061	11/18/2022
2023-000000061	10/15/2023	2023-000000032	6/7/2023
2023-000000062	10/25/2023	2023-000000036	7/10/2023
2023-000000063	10/23/2023	2023-000000040	7/20/2023
		2023-000000043	7/26/2023
		2023-000000057	9/6/2023
		2023-000000058	9/18/2023
		2023-000000059	9/22/2023
Cases Opened		Cases Closed	
2023-000000009	9/5/2023	2023-000000002	11/1/2023



#### IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2023-0002	Security Services Contract (JPOIG #2017-0027) <sup>2</sup>						
<i>Audits</i>							
2022-0024	Live Oak VFC						
2022-2029	Marrero Harvey VFC						
2023-0006	East Bank Consolidated Fire (Payroll-Sick Leave)						

#### V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2022-0020	Personnel: Classified Service						

#### VI. Investigations

Investigations (As of 11/12/2023)	
Open Intakes:	31
Open Cases:	23

#### VII. Implementation of Recommendations

Going forward, we will be deploying a Findings Tracker. Deploying as a Findings Tracker is our best option for capturing important historical data, while focusing on resolution of Findings going forward.

#### VIII. Public outreach and engagement




Terrytown Civic Association. At the invitation of the Terrytown Civic Association, Inspector General Kim Chatelain was accompanied by Deputies Inspectors General Jeffrey Adolph and Erica Smith and Agents, Alaa Abuali and Britney Majure for an informational presentation about the work the JPOIG on 11/01/2023.

<sup>2</sup> Black out” indicates that release of reports for comments is delayed to comply with JPCO 2-155.10(9)(f).

Jefferson Parish Chamber of Commerce. At the invitation of the Jefferson Parish Chamber of Commerce, we anticipate presenting information of the work of the office on 11/28/2023.

#### Social Media

The status for social media is presented below for the period 9/18/2023-11/12/2023.

Social Media Platform	Engagement (since 5/15/2023)
<b>Facebook</b> 692 Total Followers 	<ul style="list-style-type: none"><li>• Gained 75 Followers</li><li>• 6 Posts/Re-Posts</li><li>• Reached a total of 4,831 viewers across app posts</li><li>• Page Visits: 1,267</li></ul>
<b>Twitter</b> 115 Total Followers 	<ul style="list-style-type: none"><li>• Gained 0 Follower</li><li>• 5 Tweets</li><li>• 383 Tweet Impressions</li><li>• 21 Engagements</li></ul>
<b>Linked-In</b> 259 Total Followers 	<ul style="list-style-type: none"><li>• Gained 1 Follower</li><li>• 7 Posts/Reposts</li><li>• 1,635 Post Impressions</li></ul>

**First Quarter 2023 JPOIG BUDGET- Department 3562 - Office of Inspector General**

Class	Account#	Account Desc	2023 Amended Budget	2023 First Quarter YTD	2023 Second Quarter YTD	2023 Third Quarter YTD	% Used	2023 Amended Budget less YTD expense balance
69 - PerSer/Bf	7011	ADMINISTRATIVE SALARIES	904,731.00	210,527.85	395,364.90	620,764.88	69%	283,966.12
69 - PerSer/Bf	7011.3	ADMINISTRATIVE COMP	0.00	0.00	0.00	0.00	0%	0.00
69 - PerSer/Bf	7031	ACC LEAVE	0.00	0.00	0.00	0.00	0%	0.00
69 - PerSer/Bf	7033	EXPENSE ALLOWANCES	43,950.00	10,725.00	22,353.75	34,395.00	78%	9,555.00
70 - PerSer/Bf	7110.1	MEDICARE	13,435.00	3,117.63	5,873.92	9,222.65	69%	4,212.35
70 - PerSer/Bf	7110.2	FICA	0.00	0.00	0.00	173.87		(173.87)
70 - PerSer/Bf	7121.1	J P EMPLOYEES' RETIRE SYS	1,761.00	421.29	795.38	1,247.50	71%	513.50
70 - PerSer/Bf	7122.1	PAROCHIAL EMPLOYEES' RET	96,673.00	21,805.49	40,957.44	64,092.68	66%	32,580.32
70 - PerSer/Bf	7131.1	HEALTH-CURRENT EMPLOYEES	66,680.00	11,778.84	23,557.68	36,645.28	55%	30,034.72
70 - PerSer/Bf	7132.1	LIFE-CURRENT EMPLOYEES	1,323.00	300.24	605.49	922.15	70%	400.85
70 - PerSer/Bf	7133	PENSION FACTOR	2,098.00	472.92	888.29	1,390.04	66%	707.96
70 - PerSer/Bf	7134	POST EMPLOYEE BENEFITS	11,397.00	0.00	0.00	0.00	0%	11,397.00
70 - PerSer/Bf	7136	EMPLOYEE BENEFITS	195.00	55.25	113.75	172.25	88%	22.75
70 - PerSer/Bf	7140	UNEMPLOYMENT INSURANCE	463.00	110.87	209.34	328.34	71%	134.66
70 - PerSer/Bf	7150	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0%	0.00
70 - PerSer/Bf	7161	TENURE PAYMENTS	180.00	0.00	0.00	0.00	0%	180.00
71 - PerSer/Oth	7022	CONTRACT PERSONNEL	0.00	0.00	0.00	0.00	0%	0.00
71 - PerSer/Oth	7163.1	PHYSICALS	450.00	60.00	60.00	120.00	27%	330.00
71 - PerSer/Oth	7163.2	DRUG TESTS	150.00	44.15	44.15	100.55	67%	49.45
72 - Supplies	7210	OFFICE SUPPLIES	5,482.00	444.80	1,268.94	3,494.02	75%	1,371.92
72 - Supplies	7211	POSTAGE	500.00	44.98	89.96	134.94	32%	342.57
72 - Supplies	7212	DUES & SUBSCRIPTIONS	20,000.00	4,731.92	9,944.45	13,955.23	70%	6,044.77
72 - Supplies	7214.1	PC SOFTWARE	5,000.00	0.00	0.00	1,091.40	22%	3,908.60
72 - Supplies	7214.2	ACCESSORIES	0.00	0.00	0.00	0.00	0%	0.00
73 - Prof/Tech	7311	INDIRECT COSTS	17,132.00	4,283.01	8,566.02	12,849.03	75%	4,282.97
73 - Prof/Tech	7312.1	ASSESSOR'S OFFICE	782.00	213.27	426.54	639.81	82%	142.19
73 - Prof/Tech	7312.2	SHERIFF'S OFFICE	776.00	211.65	423.30	634.95	82%	141.05
74 - Prof/Tech	7321	ATTORNEYS FEES	31,000.00	0.00	5,072.50	13,032.50	42%	17,967.50
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	115,406.00	26,427.56	60,744.45	107,810.37	93%	7,589.37
73 - Prof/Tech	7332.1	COMPUTER SERVICE	9,498.00	2,590.35	5,180.70	7,771.05	82%	1,726.95
74 - Serv/Prop	7431.1	BUILDINGS & STRUCTURE	2,000.00	0.00	0.00	327.80	16%	1,672.20
74 - Serv/Prop	7442	BUILDINGS	100,000.00	24,672.00	49,344.00	74,016.00	74%	25,984.00
74 - Serv/Prop	7445	OFFICE EQUIPMENT RENTAL	5,000.00	995.11	2,024.51	2,959.34	60%	1,984.52
75 - Other Serv	7512.4	CENTRAL TELEPHONE SERVICE	659.00	315.50	411.22	443.95	67%	215.05
75 - Other Serv	7513	DATA LINES	1,000.00	240.32	480.50	640.58	64%	359.42
75 - Other Serv	7517	INTERNET ACCESS SERVICE	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7531	INSURANCE	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7532	INSURANCE POLICIES	13,000.00	7,938.00	6,269.40	11,724.40	90%	1,275.60
75 - Other Serv	7540	ADVERTISING	1,000.00	0.00	0.00	0.00	0%	1,000.00
75 - Other Serv	7551	CENTRAL PRINTING CHARGE	500.00	0.00	0.00	43.00	9%	457.00
75 - Other Serv	7562.1	AUTOMOBILE EXPENSES	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7562.3	TRAINING AND TRAVEL COSTS	20,000.00	1,464.00	3,183.75	7,683.75	38%	12,316.25
75 - Gen'l Exp	7693	ELECTION EXPENSES	0.00	0.00	0.00	0.00	0%	0.00
76 - Gen'l Exp	7699.9	OTHER MISCELLANEOUS EXP	3,700.00	0.00	0.00	0.00	0%	3,700.00
77 - Cap Outlay	7743	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0%	0.00
77 - Cap Outlay	7744	FURNITURE & FIXTURES	3,500.00	0.00	0.00	2,119.84	61%	1,380.16
77 - Cap Outlay	7746	COMPUTER EQUIPMENT	12,000.00	0.00	0.00	10,476.28	87%	1,523.72
77 - Cap Outlay	7748	VIDEO & AUDIO EQUIPMENT	0.00	0.00	0.00	0.00	0%	0.00
<b>TOTAL Office of Inspector General</b>			<b>1,511,421.00</b>	<b>333,992.00</b>	<b>644,254.33</b>	<b>1,041,423.43</b>	<b>69%</b>	<b>469,296.62</b>



## **REPORT FRAUD, WASTE, OR ABUSE**

### **BY INTERNET:**

Visit our website at [www.jpoig.net](http://www.jpoig.net), click  
"Report Waste, Fraud or Abuse"

### **BY PHONE:**

Call our tip line at (504) 736-8962

### **BY MAIL:**

990 N. Corporate Drive, Suite 300  
Jefferson, LA 70123

### **IN PERSON:**

Contact us at (504) 736-8962 to schedule an appointment

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## **JPOIG Social Media**



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