

Jefferson Parish Office of Inspector General



Inspector General Report

May 2023

Kim Raines Chatelain, Inspector General

**INSPECTOR GENERAL REPORT
TO THE ETHICS AND COMPLIANCE COMMISSION
Wednesday, May 17, 2023**

I. JPOIG Operations

- A. Budget
 - 1. Discussion of current budget and fund balance.
 - 2. Budget to actual report through 1st Quarter. *See attached.*
- B. Compliance
 - 1. Completed staff evaluations for Britney Majure and Ken Mahrle per JPOIG policy.
 - 2. Meeting with members of Quality Assurance Committee on 05/03/2023. IG Chatelain met with members of the Quality Assurance Committee to answer any questions in anticipation of the annual quality assurance review. Deputy Inspectors General Jeff Adolph and Erica Smith attended and observed.
- C. Procurement

None.
- D. Recruitment and retention

Advertised positions are currently:
Agent/Evaluator
Auditor/Evaluator
Intern
Part-time Agent Auditor



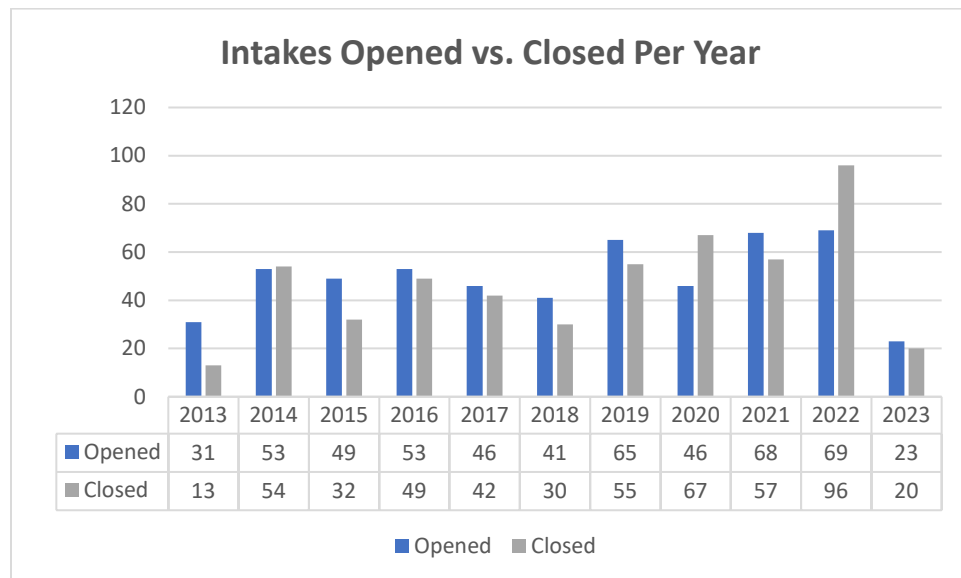
E. Professional Development

1. Inspector General Kim Raines Chatelain participated in La Legislative Auditor's Millage Rates Training
2. Deputy Inspector General Erica Smith
 - Newly Certified Inspector General having attended the AIG institute as a candidate for Inspector General Certification earning continuing education credit.
 - Participated in the Institute of Internal Auditors Leadership Academy earning continuing education credit.
3. Auditor Greg Lampard earned continuing education credit by attending the following:
 - Attended the 15th Annual White Collar Crime Symposium
 - Attended Playing to Your Audience Symposium
 - Attended the 2020 Jazz Up Audit Seminar earning continuing education credit.
4. Auditor Jim Mitchell participated in the AIG Illinois Chapter Webinar Session II Digital Forensics in Employee Investigations; Video Evidence: Proof or Assumption for continuing education credit.
5. Deputy Inspector General Jeffrey Adolph, Agent Brian Smith and Agent Britney Majure using AI and Machine Learning for continuing education credit.

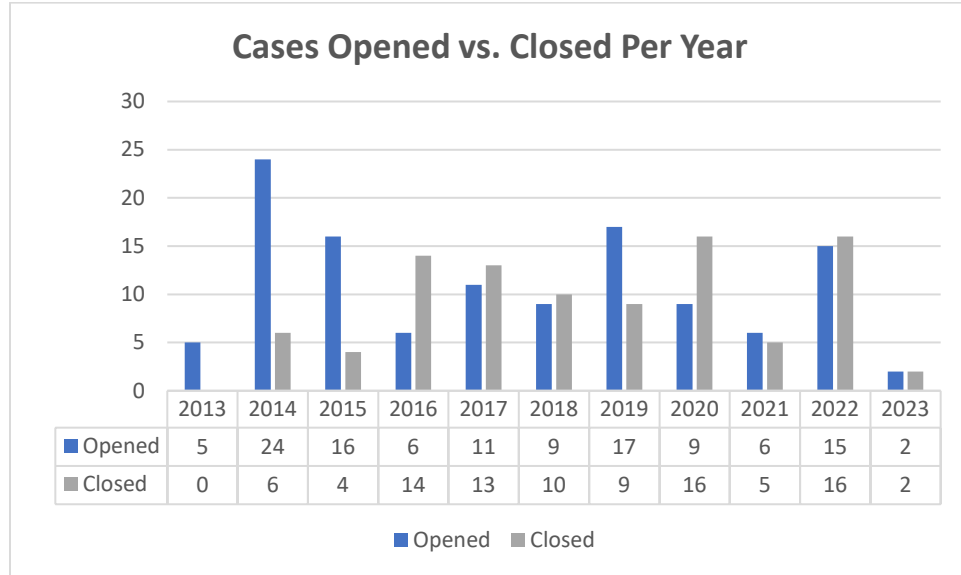
II. JPOIG Reports

JPOIG #2022-0038, an investigation, was issued in Draft on 05/15/2023.

III. Milestones



*One number was erroneously generated in 2021 and was not used.



3/8/2023-5/14/2023			
Intakes Opened		Intakes Closed	
2023-000000009	3/6/2023	2017-000000012	5/11/2023
2023-000000011	3/13/2023	2021-000000060	4/4/2023
2023-000000012	3/22/2023	2022-000000054	4/6/2023
2023-000000013	3/23/2023	2022-000000060	5/11/2023
2023-000000014	4/5/2023	2023-000000002	4/24/2023
2023-000000015	4/14/2023	2023-000000004	5/12/2023
2023-000000016	4/15/2023	2023-000000006	5/11/2023
2023-000000017	4/20/2023	2023-000000009	5/11/2023
2023-000000018	4/25/2023	2023-000000010	4/6/2023
2023-000000019	4/28/2023	2023-000000011	4/24/2023
2023-000000020	4/28/2023	2023-000000013	4/24/2023
2023-000000021	4/26/2023	2023-000000014	4/24/2023
2023-000000022	5/2/2023	2023-000000016	5/11/2023
2023-000000023	5/2/2023	2023-000000017	5/11/2023
		2023-000000018	5/12/2023
		2023-000000020	5/11/2023
		2023-000000021	5/11/2023
		2023-000000022	5/11/2023
Cases Opened		Cases Closed	
2023-000000006	4/26/2023	2022-000000025	5/11/2023
		2022-000000026	5/12/2023

IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2017-0027	Security Services Contract						
<i>Audits</i>							
2022-0024	Live Oak VFC						
2022-0028	Bridge City VFC						
2022-2029	Marrero Harvey VFC						

V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2021-0045	Ida Debris Removal						
2022-0020	Personnel: Classified Service						

VI. Investigations

Investigations (As of 03/05/2023)	
Open Intakes:	29
Open Cases:	17

Currently working on 2 open matters with outside law enforcement agencies.

VII. Implementation of Recommendations




Going forward, we will be deploying a Findings Tracker. Deploying as a Findings Tracker is our best option for capturing important historical data, while focusing on resolution of Findings going forward.

VIII. Public outreach and engagement

Deputy Inspector General Jeffrey Adolph instructed at the AIG Institute on Audit Case Studies presenting on Lafreniere Park and Grand Isle reports and lessons.

Social Media

The status for social media is presented below for the period 03/08/2023-05/017/2023.

Social Media Platform	Engagement (since 03/08/2023)
Facebook 606 Total Followers 	<ul style="list-style-type: none">• Gained 7 Followers• 0 Posts/Re-Posts• Reached a total of 122 viewers across app posts• Page Visits: 95 posts
Twitter 114 Total Followers 	<ul style="list-style-type: none">• Gained 0 Follower• 0 Tweets• 45 Tweet Impressions• 21 Profile Visits
Linked-In 252 Total Followers 	<ul style="list-style-type: none">• Gained 3 Followers• 1 Posts/Reposts• 173 Post Impressions

First Quarter 2023 JPOIG BUDGET- Department 3562 - Office of Inspector General

Class	Account#	Account Desc	2023 Amended Budget	2023 First Quarter YTD	% Used	2023 Amended Budget less YTD expense balance
69 - PerSer/Bf	7011	ADMINISTRATIVE SALARIES	924,730.00	210,527.85	23%	714,202.15
69 - PerSer/Bf	7011.3	ADMINISTRATIVE COMP	0.00	0.00	0%	0.00
69 - PerSer/Bf	7031	ACC LEAVE	0.00	0.00	0%	0.00
69 - PerSer/Bf	7033	EXPENSE ALLOWANCES	43,950.00	10,725.00	24%	33,225.00
70 - PerSer/Bf	7110.1	MEDICARE	13,435.00	3,117.63	23%	10,317.37
70 - PerSer/Bf	7110.2	FICA	0.00	0.00	0%	0.00
70 - PerSer/Bf	7121.1	J P EMPLOYEES' RETIRE SYS	1,761.00	421.29	24%	1,339.71
70 - PerSer/Bf	7122.1	PAROCHIAL EMPLOYEES' RET	96,673.00	21,805.49	23%	74,867.51
70 - PerSer/Bf	7131.1	HEALTH-CURRENT EMPLOYEES	66,680.00	11,778.84	18%	54,901.16
70 - PerSer/Bf	7132.1	LIFE-CURRENT EMPLOYEES	1,323.00	300.24	23%	1,022.76
70 - PerSer/Bf	7133	PENSION FACTOR	2,098.00	472.92	23%	1,625.08
70 - PerSer/Bf	7134	POST EMPLOYEE BENEFITS	11,397.00	0.00	0%	11,397.00
70 - PerSer/Bf	7136	EMPLOYEE BENEFITS	195.00	55.25	28%	139.75
70 - PerSer/Bf	7140	UNEMPLOYMENT INSURANCE	463.00	110.87	24%	352.13
70 - PerSer/Bf	7150	WORKMEN'S COMPENSATION	0.00	0.00	0%	0.00
70 - PerSer/Bf	7161	TENURE PAYMENTS	180.00	0.00	0%	180.00
71 - PerSer/Oth	7022	CONTRACT PERSONNEL	0.00	0.00	0%	0.00
71 - PerSer/Oth	7163.1	PHYSICALS	150.00	60.00	40%	90.00
71 - PerSer/Oth	7163.2	DRUG TESTS	150.00	44.15	29%	105.85
72 - Supplies	7210	OFFICE SUPPLIES	5,482.00	444.80	9%	5,037.20
72 - Supplies	7211	POSTAGE	500.00	44.98	18%	455.02
72 - Supplies	7212	DUES & SUBSCRIPTIONS	20,000.00	4,731.92	24%	15,268.08
72 - Supplies	7214.1	PC SOFTWARE	5,000.00	0.00	0%	5,000.00
72 - Supplies	7214.2	ACCESSORIES	0.00	0.00	0%	0.00
73 - Prof/Tech	7311	INDIRECT COSTS	17,132.00	4,283.01	25%	12,848.99
73 - Prof/Tech	7312.1	ASSESSOR'S OFFICE	782.00	213.27	27%	568.73
73 - Prof/Tech	7312.2	SHERIFF'S OFFICE	776.00	211.65	27%	564.35
74 - Prof/Tech	7321	ATTORNEYS FEES	15,000.00	0.00	0%	15,000.00
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	95,407.00	26,427.56	27%	68,979.44
73 - Prof/Tech	7332.1	COMPUTER SERVICE	9,498.00	2,590.35	27%	6,907.65
74 - Serv/Prop	7431.1	BUILDINGS & STRUCTURE	2,000.00	0.00	0%	2,000.00
74 - Serv/Prop	7442	BUILDINGS	100,000.00	24,672.00	25%	75,328.00
74 - Serv/Prop	7445	OFFICE EQUIPMENT RENTAL	5,000.00	995.11	20%	4,004.89
75 - Other Serv	7512.4	CENTRAL TELEPHONE SERVICE	659.00	315.50	48%	343.50
75 - Other Serv	7513	DATA LINES	1,000.00	240.32	24%	759.68
75 - Other Serv	7517	INTERNET ACCESS SERVICE	0.00	0.00	0%	0.00
75 - Other Serv	7531	INSURANCE	0.00	0.00	0%	0.00
75 - Other Serv	7532	INSURANCE POLICIES	13,000.00	7,938.00	61%	5,062.00
75 - Other Serv	7540	ADVERTISING	1,000.00	0.00	0%	1,000.00
75 - Other Serv	7551	CENTRAL PRINTING CHARGE	500.00	0.00	0%	500.00
75 - Other Serv	7562.1	AUTOMOBILE EXPENSES	0.00	0.00	0%	0.00
75 - Other Serv	7562.3	TRAINING AND TRAVEL COSTS	20,000.00	1,464.00	7%	18,536.00
75 - Gen'l Exp	7693	ELECTION EXPENSES	0.00	0.00	0%	0.00
76 - Gen'l Exp	7699.9	OTHER MISCELLANEOUS EXP	5,000.00	0.00	0%	5,000.00
77 - Cap Outlay	7743	OFFICE EQUIPMENT	2,000.00	0.00	0%	2,000.00
77 - Cap Outlay	7744	FURNITURE & FIXTURES	2,500.00	0.00	0%	2,500.00
77 - Cap Outlay	7746	COMPUTER EQUIPMENT	8,000.00	0.00	0%	8,000.00
77 - Cap Outlay	7748	VIDEO & AUDIO EQUIPMENT	2,000.00	0.00	0%	2,000.00
TOTAL Office of Inspector General			1,495,421.00	333,992.00	23%	1,161,429.00

REPORT FRAUD, WASTE, OR ABUSE

BY INTERNET:

Visit our website at www.jpoig.net, click
"Report Waste, Fraud or Abuse"

BY PHONE:

Call our tip line at (504) 736-8962

BY MAIL:

990 N. Corporate Drive, Suite 300
Jefferson, LA 70123

IN PERSON:

Contact us at (504) 736-8962 to schedule an appointment

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JPOIG Social Media



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Parish Office of
Inspector General



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990 N. Corporate Drive Suite 300

Jefferson, LA 70123

Phone (504) 736-8962