



**Jefferson Parish Office of Inspector General**



# **Inspector General Report**

**May 2022**

**Kim Raines Chatelain, Inspector General**

**INSPECTOR GENERAL REPORT  
TO THE ETHICS AND COMPLIANCE COMMISSION  
Wednesday, May 18, 2022**

**I. JPOIG Operations**

**A. Budget**

Reported on first quarter in April, and next Budget to Actual will be reported upon after close of second quarter.

**B. Compliance**

1. Financial Disclosure Reminders. Financial Disclosure Statements were timely filed with Parish Attorney's office before deadline of May 15<sup>th</sup>.
2. Mandatory Training Governmental Ethics and Employee Discrimination, due prior to performance evaluations.
3. Policies. No new reports of changes.
4. Quality Assurance Review. Committee has provided draft report. Members of the Quality Assurance Review Committee met with IG McClintock prior to the end of his term.

**C. Procurement**

1. Requests for proposals and/or Statement of Qualifications to be developed for the purposes of assessing cost benefit to improving technology and/or resolving current technology challenges.
2. Quotes received for migrating to Microsoft 365. Additional information is necessary before executing on migration.

**D. Recruitment and retention**

1. Jeffrey Adolph has been promoted to Deputy Inspector General. His promotion was announced on Linked-In and Facebook. He has been welcomed by the community to this new position, and he is aggressively embracing new responsibilities. Brian Smith has accepted a position as Special Agent and is supporting transition activity, resolving Case Management data, and investigations.
2. Susan Andrews resigned her position as Deputy Inspector General, and we wish her luck in future endeavors.
3. Pay Plan for JPOIG. Conversations with Budget regarding status of positions and how they are carried in Parish system. Necessary data received from Budget to development.

4. Advertised positions. The following positions are advertised:

- a) Deputy Inspector General (Legal)
- b) Deputy Inspector General (Audit)
- c) Special Agent/Evaluator




Positions are appropriately advertised on the following sites and/or platforms based upon qualifications:

- JPOIG web-site “Job Vacancies,”
- Jefferson Parish web-site, Career opportunities (Executive)
- Association of Certified Fraud Examiners (ACFE)
- Association of Inspectors General (AIG)
- Institute of Internal Auditors (IIA)
- Linked-In
- Indeed
- Loyola (where appropriate)
- Tulane
- La State Bar Association

5. Staff training and education. No new reports.

E. Social Media

The status for social media is presented below for the period 4/20/2022-5/16/2022. We gained more followers on Facebook than usual, and the reach and engagement on Facebook saw a spike. Linked-In profile views and impressions also saw a spike due to promotions and job postings. Focus has shifted to valuing substance over frequency for this past month. *See attached.*

Social Media Platform	Engagement
<b>Facebook</b> 587 Total Followers. 	<ul style="list-style-type: none"><li>• Gained 10 Followers (last 28 days)</li><li>• 5 Posts/Re-Posts</li><li>• Reached a total of 346 viewers across all posts (last 28 days)</li><li>• Post Engagement: 179 (last 28 days)</li></ul>
<b>Twitter</b> 110 Total Followers 	<ul style="list-style-type: none"><li>• Gained 0 Follower</li><li>• 5 Tweets/Re-Tweets</li><li>• 362 Tweet Impressions</li><li>• 665 Profile Visits (last 28 days)</li></ul>
<b>Linked-In</b> 	<ul style="list-style-type: none"><li>• Gained 15 Followers (last 29 days)</li><li>• 5 Posts/Reposts</li><li>• 333 Post Impressions</li><li>• 87 Profile Visits</li></ul>

## II. JPOIG Reports to be presented

- A. Council District Improvement/Assistance Funds, JPOIG #2019-0004, published 02/15/2022. Presented by Greg Lampard, Auditor.

## III. Complaints/Intakes

Modifications to complaint/intake process to facilitate reporting of complaints and intakes on a monthly basis, in addition to reporting in Annual Report.

Intakes Closed	Intake(s) to Case
➤ 2021-0068 (04/28/22)	➤ 2021-0016 (04/21/2022) ➤ 2022-2020/Evaluation (03/22/2022) ➤ 2022-0024/Audit (04/05/2022) ➤ 2022-0025/Audit (04/04/2022) ➤ 2022-0026/Audit (04/05/2022) ➤ 2022-0028/Audit (04/18/2022) ➤ 2022-0029/Audit (04/18/2022)

## IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2017-0027	Security Services Contract						
2017-0041	Overtime Pay						
2017-0045	Water Physical Security						
2019-0003	Office of Fire Service (NEW)						
<i>Audits</i>							
2021-0009	Water Accounts Receivable						
2022-0026	BP Funds						
2022-0024	Live Oak VFC						
2022-0025	Nine Mile Point VFC						
2022-0028	Bridge City VFC (NEW)						
2022-2029	Marrero Harvey VFC (NEW)						

**Risk Assessment:** Developed new areas of risk assessment based upon information gathered since the creation of the office which more fairly reflects current risk areas that may be addressed

by JPOIG based upon resources available. Risk Assessment to be undertaken in a timely fashion to deliver report by deadline.

## V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2021-0045	Ida Debris Removal						
2022-0020	Personnel: Classified Service						

## VI. Investigations

Active Intakes: 15

Active Cases: 12

## VII. Implementation of Recommendations

Modifications to the Recommendation Tracker to achieve greater readability and clarity are currently being discussed and considered.

## VIII. Public outreach and engagement

No new reports at this time.



## **REPORT FRAUD, WASTE, OR ABUSE**

### **BY INTERNET:**

Visit our website at [www.jpoig.net](http://www.jpoig.net), click  
"Report Waste, Fraud or Abuse"

### **BY PHONE:**

Call our tip line at (504) 528-4444

### **BY MAIL:**

990 N. Corporate Drive, Suite 300  
Jefferson, LA 70123

### **IN PERSON:**

Contact us at (504) 736-8962 to schedule an appointment

## **JPOIG Social Media**



[Twitter.com/JPOIG](https://twitter.com/JPOIG)



Channel: Jefferson  
Parish Office of  
Inspector General



[Facebook.com/JPOIG](https://facebook.com/JPOIG)



[LinkedIn.com/Company/JPOIG](https://LinkedIn.com/Company/JPOIG)



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