



Jefferson Parish Office of Inspector General



Inspector General Report

June 2022

Kim Raines Chatelain, Inspector General

**INSPECTOR GENERAL REPORT
TO THE ETHICS AND COMPLIANCE COMMISSION
Wednesday, June 15, 2022**

I. JPOIG Operations

A. Budget

Next month, there will be a report on Budget to Actual which will include through 2nd Quarter.

B. Compliance

1. Quality Assurance Review. Committee has provided draft report. Members of the Quality Assurance Review Committee met with IG McClintock prior to the end of his term.

C. Procurement

1. Microsoft 365 “Kick-off” meeting occurred, and migration is proceeding
2. ECC email and network.

D. Recruitment and retention

1. Recruitment/Retention. (Draft) Pay Plan for JPOIG.

2. Advertised positions. The application for the following advertised positions closed on 6/10/2022
 - a) Deputy Inspector General (Legal)
 - b) Deputy Inspector General (Audit)
 - c) Special Agent/EvaluatorPositions were appropriately advertised on the following sites and/or platforms based upon qualifications:
 - JPOIG web-site “Job Vacancies,”
 - Jefferson Parish web-site, Career opportunities (Executive)
 - Association of Certified Fraud Examiners (ACFE)
 - Association of Inspectors General (AIG)
 - Institute of Internal Auditors (IIA)
 - Linked-In
 - Indeed
 - Loyola (where appropriate)
 - Tulane
 - La State Bar Association

3. Staff training and education. No new reports.

E. Social Media

The status for social media is presented below for the period 5/17/2022-6/12/2022. Notice that we gained a new tweeter and 17 new LinkedIn followers (last 30 days). Additionally, our Post Reach and Tweet impressions increased significantly since last month. It appears this is mostly due to our post inviting the public to the Quality Assurance Review Committee Meeting. The focus continues to be on valuing substance over frequency. *See attached.*

Social Media Platform	Engagement
Facebook 587 Total Followers 	<ul style="list-style-type: none"> • Gained 0 Followers (last 28 days) • 5 Posts/Re-Posts • Reached a total of 531 viewers across all posts (last 28 days) • Post Engagement: 60 (last 28 days)
Twitter 111 Total Followers 	<ul style="list-style-type: none"> • Gained 1 Follower • 3 Tweets • 429 Tweet Impressions (last 28 days) • 677 Profile Visits (last 28 days)
Linked-In 201 Total Followers 	<ul style="list-style-type: none"> • Gained 17 Followers (last 30 days) • 4 Posts/Reposts • 167 Post Impressions (last 30 days) • 23 Profile Visits (last 30 days)

II. JPOIG Reports to be presented

A. Jefferson Parish Leased Properties Follow-up Report, JPOIG #2019-0004, published 03/16/2022. Presented by Malon Thompson, Auditor.

III. Complaints/Intakes

Modifications to complaint/intake process to facilitate reporting of complaints and intakes on a monthly basis, in addition to reporting in Annual Report.

Intakes Closed	Intake(s) to Case
<ul style="list-style-type: none"> ➤ 2022-0030 (06/02/22) ➤ 2022-0021 (06/02/22) 	<ul style="list-style-type: none"> ➤ None to Report

IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2017-0027	Security Services Contract						
2017-0041	Overtime Pay						
2017-0045	Water Physical Security						
2019-0003	Office of Fire Service (NEW)						
<i>Audits</i>							
2021-0009	Water Accounts Receivable						
2022-0026	BP Funds						
2022-0024	Live Oak VFC						
2022-0025	Nine Mile Point VFC						
2022-0028	Bridge City VFC						
2022-2029	Marrero Harvey VFC						

Risk Assessment: Developed new areas of risk assessment based upon information gathered since the creation of the office which more fairly reflects current risk areas that may be addressed by JPOIG based upon resources available. Risk Assessment to be undertaken in a timely fashion to deliver report by deadline.

V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2021-0045	Ida Debris Removal						
2022-0020	Personnel: Classified Service ¹						

VI. Investigations

Active Intakes: 17

Active Cases: 12

¹ Request for Records to Personnel issued on 4/20/2022. Responsive documents subsequently received in part. Total response promised by 6/17/2022.

VII. Implementation of Recommendations

Modifications to the Recommendation Tracker to achieve greater readability and clarity are currently being discussed and considered.

VIII. Public outreach and engagement

No new reports at this time.

REPORT FRAUD, WASTE, OR ABUSE

BY INTERNET:

Visit our website at www.jpoig.net, click
"Report Waste, Fraud or Abuse"

BY PHONE:

Call our tip line at (504) 528-4444

BY MAIL:

990 N. Corporate Drive, Suite 300
Jefferson, LA 70123

IN PERSON:

Contact us at (504) 736-8962 to schedule an appointment

JPOIG Social Media



[Twitter.com/JPOIG](https://twitter.com/JPOIG)



Channel: Jefferson
Parish Office of
Inspector General



Facebook.com/JPOIG



LinkedIn.com/Company/JPOIG



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