





# **Inspector General Report**

**July 2022**

**INSPECTOR GENERAL REPORT  
TO THE ETHICS AND COMPLIANCE COMMISSION  
Wednesday, July 20, 2022**

**I. JPOIG Operations**

- A. Budget  
Budget to actual report through 2<sup>nd</sup> Quarter. *See attached.*
- B. Compliance  
1. Presentation by DIG Audit Erica Smith, anticipation of presentation of JPOIG Work Plan, deadline 09/01/2022. JPCO §2-155.10(10).
- C. Procurement  
1. Microsoft 365 e-mail migration, 7/13/2022. Next step, migrating data to cloud.  
2. Phones, requesting quotes and procuring through state contract.  
3. Column Case Management (Case Management Tracking System) scheduled update and next steps to cloud migration.
- D. Recruitment and retention  
None.
- E. Social Media  
The status for social media is presented below for the period 6/12/2022-7/18/2022. *See attached.*

Social Media Platform	Engagement
<b>Facebook</b> 586 Total Followers 	<ul style="list-style-type: none"><li>• Gained 2 Followers (last 28 days)</li><li>• 11 Posts/Re-Posts</li><li>• Reached a total of 105 viewers across all posts (last 28 days)</li><li>• Post Engagement: 11 (last 28 days)</li></ul>
<b>Twitter</b> 114 Total Followers 	<ul style="list-style-type: none"><li>• Gained 1 Follower</li><li>• 1 Tweet</li><li>• 133 Tweet Impressions (last 28 days)</li><li>• 601 Profile Visits (last 28 days)</li></ul>
<b>Linked-In</b> 207 Total Followers	<ul style="list-style-type: none"><li>• Gained 2 Followers (last 30 days)</li><li>• 1 Posts/Reposts</li><li>• 124 Post Impressions (last 30 days)</li></ul>



## II. JPOIG Reports to be presented

None.

## III. Complaints/Intakes

Modifications to complaint/intake process to facilitate reporting of complaints and intakes on a monthly basis, in addition to reporting in Annual Report.

<b><u>Intakes Opened</u></b>	<b><u>Intakes Closed</u></b>
<ul style="list-style-type: none"><li>➤ 2022-0039 (07/15/2022)</li><li>➤ 2022-0038 (06/24/2022)</li><li>➤ 2022-0037 (06/24/2022)</li><li>➤ 2022-0036 (06/22/2022)</li><li>➤ 2022-0035 (06/15/2022)</li><li>➤ 2022-0034 (06/15/2022)</li><li>➤ 2022-0033 (06/13/2022)</li></ul>	<ul style="list-style-type: none"><li>➤ 2022-0037 (07/08/2022)</li><li>➤ 2022-0033 (06/29/2022)</li><li>➤ 2022-0036 (06/27/2022)</li><li>➤ 2022-0035 (06/27/2022)</li><li>➤ 2022-0034 (06/27/2022)</li><li>➤ 2022-0032 (06/15/2022)</li></ul>
<b><u>Cases Opened</u></b>	<b><u>Cases Closed</u></b>
<ul style="list-style-type: none"><li>➤ 2018-0013 (07/08/2022)</li><li>➤ 2022-0029 (06/27/2022)</li><li>➤ 2022-0020 (06/27/2022)</li><li>➤ 2022-0026 (06/15/2022)</li></ul>	<ul style="list-style-type: none"><li>➤ 2018-0032 (07/08/2022)</li><li>➤ 2015-0035 (06/15/2022)</li><li>➤ 2017-0017 (06/15/2022) *This report went public on 10/30/2020.</li></ul>

#### IV. Audits

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
<i>Follow-up Audits</i>							
2017-0027	Security Services Contract						
2017-0041	Overtime Pay						
2017-0045	Water Physical Security						
2019-0003	Office of Fire Service						
<i>Audits</i>							
2021-0009	Water Accounts Receivable						
2022-0026	BP Funds						
2022-0024	Live Oak VFC						
2022-0025	Nine Mile Point VFC						
2022-0028	Bridge City VFC						
2022-2029	Marrero Harvey VFC						

**Risk Assessment:** Developed new areas of risk assessment based upon information gathered since the creation of the office which more fairly reflects current risk areas that may be addressed by JPOIG based upon resources available. Risk Assessment to be undertaken in a timely fashion to deliver report by deadline.

#### V. Evaluations

JPOIG #	Description	Planning	Field Work	Report/ Review	Draft Report	Non-Parish Draft	Public
2021-0019	VFC and EBCFC Drug Policies and Testing						
2021-0045	Ida Debris Removal						
2022-0020	Personnel: Classified Service <sup>1</sup>						

#### VI. Investigations

Open Intakes: 25 (fka “Active Intakes”)

Open Cases: 15 (fka “Active Cases”)

#### VII. Implementation of Recommendations

Modifications to the Recommendation Tracker to achieve greater readability and clarity are currently being discussed and considered.

<sup>1</sup> Request for Records to Personnel issued on 4/20/2022. Responsive documents subsequently received in part. Total response promised by 6/17/2022.





## **VIII. Public outreach and engagement**

No new reports at this time.

## 2<sup>nd</sup> QUARTER BUDGET TO ACTUAL

First Quarter 2022 JPOIG BUDGET - Department 3562 - Office of Inspector General							
Class	Account#	Account Desc	2022 Amended Budget	2022 First Quarter YTD	2022 Second Quarter YTD	% Used	2022 Amended Budget less YTD balance
69 - PerSer/Bf	7011	ADMINISTRATIVE SALARIES	957,667.00	213,795.66	405,560.70	42%	552,106.30
69 - PerSer/Bf	7011.3	ADMINISTRATIVE COMP	0.00	495.94	632.48	0%	(632.48)
69 - PerSer/Bf	7031	ACC LEAVE	42,717.00		49,975.65	117%	(7,258.65)
69 - PerSer/Bf	7033	EXPENSE ALLOWANCES	35,040.00	9,097.50	17,525.48	50%	17,514.52
70 - PerSer/Bf	7110.1	MEDICARE	13,918.00	3,143.89	6,695.20	48%	7,222.80
70 - PerSer/Bf	7110.2	FICA	0.00				0.00
70 - PerSer/Bf	7121.1	J P EMPLOYEES' RETIRE SYS	2,400.00	559.66	1,186.51	49%	1,213.49
70 - PerSer/Bf	7122.1	PAROCHIAL EMPLOYEES' RET	107,559.00	22,591.71	42,249.86	39%	65,309.14
70 - PerSer/Bf	7131.1	EMPLOYEES	53,004.00	15,273.84	28,828.10	54%	24,175.90
70 - PerSer/Bf	7132.1	LIFE-CURRENT EMPLOYEES	1,416.00	359.94	625.89	44%	790.11
70 - PerSer/Bf	7133	PENSION FACTOR	2,190.00	489.89	916.19	42%	1,273.81
70 - PerSer/Bf	7136	EMPLOYEE BENEFITS	252.00	48.75	91.00	36%	161.00
70 - PerSer/Bf	7140	UNEMPLOYMENT INSURANCE	960.00	223.98	474.78	50%	485.22
70 - PerSer/Bf	7150	WORKMEN'S COMPENSATION	0.00				0.00
70 - PerSer/Bf	7161	TENURE PAYMENTS	160.00				160.00
71 - PerSer/Oth	7022	CONTRACT PERSONNEL	0.00				0.00
71 - PerSer/Oth	7134	POST EMPLOYEE BENEFITS	10,909.00		10,909.00	100%	0.00
71 - PerSer/Oth	7163.1	PHYSICALS	150.00				150.00
71 - PerSer/Oth	7163.2	DRUG TESTS	150.00				150.00
72 - Supplies	7210	OFFICE SUPPLIES	5,840.00	381.64	381.64	7%	5,421.46
72 - Supplies	7211	POSTAGE	800.00	294.98	384.94	48%	415.06
72 - Supplies	7212	DUES & SUBSCRIPTIONS	20,000.00	4,626.15	8,854.01	47%	10,550.99
72 - Supplies	7214.1	PC SOFTWARE	5,000.00	1,091.40	3,041.40	61%	1,958.60
72 - Supplies	7214.2	ACCESSORIES	0.00				0.00
73 - Prof/Tech	7311	INDIRECT COSTS	14,112.00		7,056.00	50%	7,056.00
73 - Prof/Tech	7312.1	ASSESSOR'S OFFICE	784.00		427.62	50%	356.38
73 - Prof/Tech	7312.2	SHERIFF'S OFFICE	778.00		424.38	55%	353.62
74 - Prof/Tech	7321	ATTORNEYS FEES	25,000.00				25,000.00
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	25,010.00	5,362.61	11,388.87	49%	12,753.43
73 - Prof/Tech	7332.1	COMPUTER SERVICE	8,982.00		4,899.30	55.00	4,082.70
74 - Serv/Prop	7431.1	BUILDINGS & STRUCTURE	5,000.00		4,451.00	89%	549.00
74 - Serv/Prop	7442	BUILDINGS	100,000.00	32,896.00	57,568.00	58%	42,432.00
74 - Serv/Prop	7445	OFFICE EQUIPMENT RENTAL	5,000.00	1,098.59	2,247.94	45%	2,752.06
75 - Other Serv	7512.4	SERVICE	649.00		398.22	61%	250.78
75 - Other Serv	7513	DATA LINES	1,000.00	200.18	440.46	44%	559.54
75 - Other Serv	7517	INTERNET ACCESS SERVICE	0.00				0.00
75 - Other Serv	7531	INSURANCE	0.00				0.00
75 - Other Serv	7532	INSURANCE POLICIES	11,500.00	7,938.00	6,445.37	56%	5,054.63
75 - Other Serv	7540	ADVERTISING	1,000.00		578.00	58%	422.00
75 - Other Serv	7551	CENTRAL PRINTING CHARGE	500.00		69.00	14%	431.00
75 - Other Serv	7562.1	AUTOMOBILE EXPENSES	0.00				0.00
75 - Other Serv	7562.3	TRAINING AND TRAVEL COSTS	20,000.00	300.00	495.00	3%	19,505.00
75 - Gen'l Exp	7693	ELECTION EXPENSES					0.00
76 - Gen'l Exp	7699.9	OTHER MISCELLANEOUS EXP	5,000.00				5,000.00
77 - Cap Outlay	7743	OFFICE EQUIPMENT	2,000.00				2,000.00
77 - Cap Outlay	7744	FURNITURE & FIXTURES	2,580.00				2,580.00
77 - Cap Outlay	7746	COMPUTER EQUIPMENT	7,962.00		1,140.00	14%	6,822.00
77 - Cap Outlay	7748	VIDEO & AUDIO EQUIPMENT	2,000.00				2,000.00
<b>TOTAL Office of Inspector General</b>			<b>1,498,989.00</b>	<b>320,270.31</b>	<b>676,361.99</b>	<b>45%</b>	<b>821,127.41</b>

## SOCIAL MEDIA POSTS FACE BOOK

	Happy Independence Day from the JPOIG #IndependenceDay Mon, Jul 4	Post Reach 70	Engagement 1
	Watch the Council Meeting below, and follow along with the agenda here <a href="http://jp...">http://jp...</a> Wed, Jun 29	Post Reach 30	Engagement 2
	-- Wed, Jun 15	Post Reach 41	Engagement 12
	The Quality Assurance Review Committee publicly presented results of the 2021 quality review... Mon, Jun 13	Post Reach 108	Engagement 22

## TWITTER

**Top Tweet** earned 46 impressions

Happy Independence Day from the JPOIG  
#IndependenceDay  
[pic.twitter.com/BCP4PW1wL4](https://pic.twitter.com/BCP4PW1wL4)

